



Building a strong foundation is key to success in any aspect of business, and this rings especially true in regard to installing OneLaw software. This document outlines everything you need to successfully implement OneLaw at your firm. We make this process as easy for you as we can - if you need any help, our team is here to answer your questions and support you every step of the way.

SOFTWARE

- + Operating system: Windows 10 and Windows 11 (64-bit only)
- + Office: Office 2016 or higher (64-bit only)
- + Dependencies: Microsoft .NET 4.8 Framework, Visual C++ Redistributable 14.32.31332.0 or higher (only required for versions 4.2 and 4.2.1), Microsoft VSTO Runtime
- + As "new Outlook" does not support COM Add-ins, "classic Outlook" must be installed and used with the OneLaw add-ins

NETWORK

- + Wi-fi 802.11n or higher, 100Mbps or higher (1Gbps recommended)
- + Proxy Servers are unsupported
- + Larger firms should consider Business Hyperfibre or similar. Smaller Internet Service Providers (ISP) may not provide sufficient international bandwidth, and you may need to change ISP to get better performance
- + OneLaw traffic may require exclusion from deep packet inspection

HARDWARE (WORKSTATION)

- + Processor: 1.6Ghz dual core (x64 Only, ARM not supported) or higher
- + RAM: 8GB Available RAM or higher (16GB recommended)
- + Storage: 15GB available disk space or higher
- + Display: 1920x1080 resolution or higher

HARDWARE (REMOTE DESKTOP)

10 or less users:

- + 4 x CPU or higher
- + 16GB RAM or higher
- + At least 5GB Disk per user

Over 10 users:

- + 6 x CPU or higher
- + 32GB RAM or higher
- + At least 5GB Disk per user



CONFIGURATION

- + OneLaw AppData (%localuser%\OneLaw\OnePractice) path may need to be excluded from AV
- + All Regional/Locale/Language settings are New Zealand/English

Outlook settings:

Specific Microsoft licensing may be required to manage these settings centrally.

- + File>Options>Mail- Save messages (tab) - "Save copies of messages in the Sent Items folder" must be ticked
- + File>Options>General - "Optimise for compatibility" must be ticked

Word settings:

The following setting may need to be configured in Word, this will be advised by the OneAuthor consultant:

- + Set up C:\OneAuthor\Startup folder on each user's computer
- + Set this directory to a Trusted location
- + Set the Word Startup location to this folder
- + TeamViewer for remote support and training (we will install a licensed version of TeamViewer QuickSupport, which is an on-demand executable file that can be run for support)

INTEGRATIONS

Xero:

Standard and Premium, or Ultimate pricing plans are required since the integration generates an invoice in Xero with each batch, and these plans support invoicing.

If a firm is on a Xero starter plan, it is better to manually use the OneLaw export journal to do one invoice a month. This works for cash and invoice basis for GST.

Banking:

Business class internet banking access is required, as OnePractice does not support the CSV formatting used in consumer/regular level internet banking.

OTHER

Email:

Microsoft Exchange/Exchange Online only, other providers (e.g. Google) are not supported with the OneLaw Outlook Add-in.

Label printing:

Label printer that supports 62x100mm labels. Must be available as a mapped device for each user.

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